GRAMPIAN GUNDOG CLUB
KC ID N° 2057
RULES & REGULATIONS

1. **NAME:** The Club shall be named the Grampian Gundog Club

2. **OBJECTS**:
   a. The promotion and improvement in the training and working of Gundogs, both A.V. Retriever and A.V. Spaniels
   b. To hold Field Trials in accordance with The Kennel Club Rules and Regulations.
   c. To hold Working Tests and other events of interest to Members.

3. **OFFICERS:**
   Officers of the Club may consist of an Honorary President, Chairman, Vice-Chairman, Honorary Secretary and Honorary Treasurer (these two offices may be conjoined), Retriever Secretary, Spaniel Secretary,

4. **COMMITTEE:** Shall not exceed ten.

5. **OFFICERS AND COMMITTEE:**
   a. Shall be elected biannually at an Annual General Meeting (AGM) and shall retire biannually but be eligible for immediate re-election which shall be by a show of hands or secret ballot.
   b. Members wishing to be considered for election/re-election must inform the Honorary Secretary at least 14 days prior to the AGM concerned taking place. The Honorary Secretary must provide club members with a list of names of all individuals who wish to be considered for election/re-election. No member shall be considered for election unless prior notice has been given to club members (included with notification of AGM). The original number of members elected during the AGM must not be exceeded once the meeting has been concluded (even if vacancies remain).
   c. Elections shall be carried by majority of those present and voting at the Meeting.
   d. No person whilst an undischarged bankrupt may serve on the Committee or hold any other office of appointment within a Kennel Club Registered Society.
   e. No individual who has been a member for less than six months may be elected on to the Committee.

6. **DUTIES OF OFFICERS AND COMMITTEE:** The Officers and Committee, having been elected by the Members, should serve and abide by their wishes to the best of their ability, act in the interests of the Club, and ensure that personal views do not conflict with the agreed policy of the Club.
   a. The management of the Club shall be in the hands of the Officers and Committee of the Club
   b. Meetings shall be held as often as deemed necessary and at a time set by the Committee. Five Members shall form a quorum.
   c. Each member present at a Committee Meeting or sub-committee meeting shall be entitled to one vote on each motion except in the case of an equality of votes when the Chairman of the meeting shall have a second vote. Resolution shall be carried by majority of those present and voting.
   d. In the event of a committee member resigning or a position becoming available through other circumstances his/her vacancy can be filled by co-opting. Those co-opted shall only hold office until the next General Meeting of the Club at which an election of Officers and Committee takes place.
   e. Sub-Committees may be appointed to deal with matters delegated to them.
   f. Bye-laws and Regulations not inconsistent with the terms of the Constitution and Rules may be made. The Committee does not have the power to alter the Constitution of the Rules of the Club, but may make recommendations to the Members at an Annual General Meeting or Special General Meeting which must thereafter and prior to enforcement, be ratified by the Kennel Club; notification of alterations must be included in the Agenda.
   g. Investment of any surplus income or disbursement of same is at the sole discretion of the Committee in whatever manner it decides.
   h. The Secretary will maintain a list of members and their addresses which will be available for inspection if so requested by the members of the Club or by the Kennel Club, provided the request conforms to current Data Protection Regulations. The Secretary, or another person nominated by the Committee, shall record minutes of the meeting.

7. **MEMBERSHIP**

   <u>Ordinary Members</u>:
   a. The Club shall consist of an unlimited number of Members
   b. Candidates for membership shall be proposed by one fully paid up member and seconded by another and elected by or balloted for by the committee at its first meeting thereafter. A majority vote against membership shall exclude.

c. Upon election, the new member shall be supplied with a copy of these rules and immediately be entitled to one vote and also become eligible to participate in all club events. Postal/Proxy votes are not allowed.
d. A member in arrears of his/her subscription is not entitled to vote or participate in the business of the Club.
e. No member shall be entitled to vote on any matter in which he has a financial interest and shall be under obligation to disclose any such interest to the Chairman.
f. Any member who wishes to resign must inform the Honorary Secretary before 31st December; otherwise he/she shall be liable for his/her subscription for the following year.
g. Any person ceasing to be a member of the Club shall not be entitled to have any part of their annual subscription for the current year refunded to him/her.
h. Any member who shall be disqualified under Kennel Club Rule A11.j.(5) and/or Kennel Club Rule A11.j.(9) shall ipso facto cease to be a member of the Club. If the conduct of any member shall, in the opinion of the Committee of the Club, be injurious or likely to be injurious to the character or interests of the Club the Committee of the Club may at a meeting, the Notice convening which includes as an object the consideration of the conduct of the member, determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel him/her. Notice of the Special General Meeting is to be sent to the accused member, giving particulars of the complaint and advising him/her of the place, date and hour of the Meeting that he/she may attend and offer an explanation. If at the Meeting a resolution to expel him/her is passed by a two-thirds majority of the members present and voting, his/her name shall be erased from the list of members, and he/she shall thereupon cease for all purposes to be a member of the Club, except that he/she may within two calendar months from the date of such Meeting appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.
i. If the Club should expel any member for discreditable conduct in connection with dogs or trials, the Club shall report such matter in writing to the Kennel Club within seven days, supplying all the particulars required.

Honorary Life Members:
j. Shall be proposed and elected by majority of those members present and voting at an Annual General Meeting.
k. Honorary Life Members shall have all the rights and privileges of membership but shall not be liable to pay subscriptions.

8. **SUBSCRIPTION AND JOINING FEE**
a. The annual subscription and joining fee shall be such amount as agreed by the members at an Annual General Meeting and notified to the Kennel Club. All subscriptions shall become payable on 1st January each year.
b. In the event of any member failing to pay his/her subscription within three calendar months of due date (1st January in each succeeding year joined) without good reason, which will be decided by the committee, then membership will lapse. Any future application will be treated as a new member (as per Para 7b) and a joining fee will be required
c. Life Membership will be available at a fee to be reviewed at the Annual General Meeting and notified to the Kennel Club.

9. GENERAL MEETINGS
The **Annual General Meeting (AGM)** of the club shall be held not later than 31st March of each year on a day that the committee deems to be most convenient. At all general and other meetings the Chairman shall take the chair. In the event of no Chairman or Vice Chairman being present a chairperson will be elected from the members present at the meeting. Members shall receive fourteen days clear notice of the AGM together with the Agenda of Business, copy of the Club's audited Accounts and details of any proposed alterations to the Rules. An AGM may proceed to business if five members are present within half an hour after the time fixed for the Meeting, otherwise the Meeting shall stand adjourned to another time and place which shall be notified to the Members. No business shall be transacted at an AGM unless notice of such matters appear on the Agenda, or in the opinion of the Chairman, such matters are urgent or warrant discussion under the heading of Any Other Business.

The meeting shall:
a. Receive and adopt the minutes of the previous Annual General Meeting.
b. Receive the Chairman's Report.
c. Receive and consider the Club's audited Accounts for the proceeding financial year and to receive the Auditor's report thereon.
d. Biannually elect the Chairman, Vice Chairman, Honorary Secretary and Honorary Treasurer, Retriever Secretary and Spaniel Secretary and members of the Committee.
e. Consider the appointment of Honorary President and Honorary Life Members as may be appropriate.
f. Appoint an Auditor for the ensuring year.
g. Review the annual subscription and joining fee.
h. Consider any proposals of which prior notice has been given to the Honorary Secretary and are included on the Agenda.

A **Special General Meeting** of the Club may be called at any time by the Committee and shall be called on receiving a request to that effect, signed by twenty members and addressed to the Honorary Secretary stating the object of the Meeting. If within four weeks of the receipt by the Honorary Secretary of such a request the committee

fails to convene a Special General Meeting, the requisitionists may call such Special General Meeting to be held not later than eight weeks after the deposit of initial requisition with the Secretary. At least fourteen days clear notice together with the Agenda of Business shall be given of any General Meeting (whether Annual or Special) of the Club. In the case of a Special General Meeting no business will be discussed unless included on the Agenda for the meeting.

Voting at General Meetings

Each Honorary Life Member and Ordinary Member present at a General Meeting shall be entitled to one vote on each motion, which shall be by a show of hands or secret ballot, except in the case of an equality of votes when the Chairman of the meeting shall have a second vote.

10. **Alteration of the Rules**

The rules may only be altered by resolution at an Annual or Special General Meeting, the notice for which contains specific proposals to amend the rules, provided that the resolution is carried by a majority of at least 60% of members present and voting after due notice has been given.

11. Committee Rulings

The Committee shall have power to make, repeal and amend rules, as they may from time to time consider necessary for the well being of the Club. These rules, repeals, and amendments shall have effect until they can be ratified by members in a General Meeting.

12. General Rules

(a) Every member shall hold such licences and certificates as may be required by the law for the kind of shooting or shoot activity that they are engaged in.

(b) All shooting shall be conducted in accordance with legislation in force and any agreement, lease or licence validly entered into and agreed by the Executive Committee.

(c) Members shall undertake to keep their dogs under strict control at all times and shall not allow them to cause a nuisance to the public, trespass or chase livestock or interfere with other members. Bitches in season and any dog with an infectious disease will not be permitted.

(d) No member shall pass beyond the limits over which the Trial has permission to shoot except to recover wildfowl shot on or over the shoot's land and then only with the permission of the adjoining occupier, and in any case the member's gun shall be left securely within the boundaries of the land over which the Trial is permitted to authorise shooting.

(e) No member shall sell or be engaged in the sale of shot migratory wildfowl or cause others to sell such shot wildfowl on his behalf.

(f) It is a condition of membership that members shall report any contravention of these rules or any bye-laws to the Committee.

13. **FINANCE:** The Financial Year of the Club shall be from 1st January to 31st December.

a. A Banking Account shall be held in the name of the Club into which all revenues of the Club shall be paid and from which withdrawals shall only be made on the signature of the Chairman and Honorary Treasurer.
b. An Auditor shall be appointed at the Annual General Meeting. Those certifying the accounts must be independent of the committee.
c. Certified accounts will be presented to the members at the AGM.
d. The Officers acknowledge that during the month of January each year Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities will be forwarded to the Kennel Club. The Officers also acknowledge their duties to inform the Kennel Club of any change of Secretary or the Society which may occur during the course of the year.

14. **CLUB PROPERTY**

a. The property of the Club shall be vested in the Committee.
b. Trophies donated to the Club shall be accepted on the understanding that they shall be the sole property of the Club and in event of the Club being dissolved, the donors of the trophies or their heirs or assigns shall be consulted and such trophies disposed of in accordance with their wishes.
c. In the event of the dissolution of the Club, the disposal of any assets, excluding trophies, remaining after settlement of liabilities shall be the purpose of a Special General Meeting and the outcome of the meeting shall be notified to the Kennel Club.

15. **DISSOLUTION OF THE CLUB**

a. The Club may be dissolved providing a requisition to this effect has been forwarded to the Honorary Secretary, signed by twenty members;
b. The members have received fourteen days Notice of the Meeting for this purpose;

c. Three - quarters of the members present and voting at the Meeting vote for the Resolution.
d. If the Club is wound up or ceases to be a Registered Society, a final statement of audited Accounts with a record of the disposal of the property of the Club shall be forwarded to the Kennel Club within six months and the persons named as Officers and Committee of the Club on the last return provided to the Kennel Club, will be held responsible by the Kennel Club for the proper winding up of the Club.

16. The Kennel Club shall be the final authority for interpreting the Rules and Regulations of the Club in all cases relative to canine or Club matters.

17. The Club shall not join any Federation of Societies or Clubs.